Adding a Demo Student to your Blackboard 9 Course

After you have received notice from your instructional technologist that a demo student has been created for you to use in your Blackboard 9 courses, follow these steps to add your demo student to your courses.

Go to the Blackboard course where you want to add the demo student.

Go to the Control Panel and click on Users and Groups

Next, click on Users
You will now see all of the currently enrolled students and instructors. Next, click on Enroll User and Find Users to Enroll.

Enter your demo student’s username. Make sure that the role selected is Student, then click on Submit. Your demo student is now enrolled in your course.

If you are teaching multiple courses, you need to add the demo student to each course.