Administrative Office Procedures’ Students invite you to an Administrative Professionals Week* observance: “Honoring the office professionals who make offices work”

Thursday, April 25, 2013
5:30–7 p.m.
Atlantic Cape Community College, Cafeteria B
Mays Landing, NJ

“The Office Professional … Setting and Achieving Goals”
presentation by Otto Hernandez
Chairperson
and
JoAnne DeCicco Barbieri
Professor, Information Systems and Aviation Studies Department
Atlantic Cape Community College
6 p.m.

Exhibits… Refreshments… Door Prizes

For additional information, contact: Professor JoAnne DeCicco Barbieri at 609.343.4988 or barbieri@atlantic.edu.

*This annual event was originally organized in 1952 as “National Secretaries Week” by the National Secretaries Association. It is now known as the International Association of Administrative Professionals.