Date: July 14, 2016
To: Atlantic Cape Community College
From: Mr. Brian Lefke, Chair, Board Search Committee and Member, Board of Trustees, Atlantic Cape Community College
Re: Announcement of Presidential Search (Progress Report #1)

We are pleased to inform the college community that the Atlantic Cape Community College Board of Trustees has begun the search for the next President of Atlantic Cape Community College. We are committed to conducting an equitable, inclusive, transparent and fair national search.

This is one of the most important decisions the Board can make as it will determine the future direction of the College for many years to come. We have selected the Association of Community College Trustees (ACCT) to assist us with presidential search process. ACCT has assisted with over 400 community college presidential searches and brings a wealth of information to our process. ACCT’s mission is to strengthen community college governance through education, advocacy and service. Dr. Narcisa Polonio, Executive Vice President for Research, Education and Board Leadership Services oversees all searches at ACCT. Taimarie Adams, J.D., Coordinator of Board and Search Services and Julie Golder, J.D., Board Services Coordinator will also be assisting us with the presidential search process.

**Presidential Profile and Request for Feedback:**

An essential step in the presidential search process is the development of a Presidential Profile. Your input in this process is important and we have developed a short survey that we hope you will complete.

It is available here: [https://www.surveymonkey.com/r/PHTQ93P](https://www.surveymonkey.com/r/PHTQ93P)

Your anonymous responses to the survey will be used to develop a Presidential Profile that, once approved by the Board, will guide candidates as they draft their application packages.

Please submit your feedback by 2:00 p.m. on Friday, July 22, 2016

**Presidential Search Advisory Committee:**

The Board is working to finalize the membership of the Presidential Search Advisory Committee. This is an inclusive and representative group of individuals including faculty, staff and members of the community. The Advisory Committee will interview the final candidates and provide feedback to the Board of Trustees. The members of the Advisory Committee will be posted on the College’s presidential search website and will be include in the next progress report.

**Recruitment:**
ACCT will provide one-to-one recruiting services and promote the recruiting effort at national meetings and programs. Moreover, print and electronic advertisements will be placed in the *Chronicle of Higher Education* and other major publications.

**Web Page:**

Atlantic Cape’s presidential search website will include information on all aspects of the presidential search. The presidential search page will serve as an excellent source of information for the college community and for potential candidates. We are developing the presidential search web page and we will regularly post information on the web page regarding the presidential search process including:

- Timeline for the presidential search
- Membership of the Presidential Search Advisory Committee
- Progress reports
- The presidential profile
- Information on how to apply
- General information about Atlantic Cape Community College and the community

Regular progress reports will follow as the search process moves forward so that the college community will be fully informed every step of the way. We welcome your active participation in this search process as we move forward toward the selection of Atlantic Cape Community College’s next president.

If you have any questions, suggestions or if you would like to make a confidential inquiry or nomination, please feel free to reach out to our ACCT Search Consultants:

- Narcisa Polonio, Ed.D., Executive Vice President for Board Leadership Services, narcisa_polonio@acct.org and 202-276-1983 (mobile)
- Taimarie Adams, J.D., Coordinator of Board and Search Services, tadams@acct.org, 202-775-7493 (office) or 646-402-3973 (mobile)
- Julie Golder, J.D., Board Services Coordinator, jgolder@acct.org, 202-775-4466 (office) or 202-384-5816 (mobile)