

Notice of Meeting Agenda

Atlantic Cape Community College Board of Trustees

A meeting of the Atlantic Cape Community College Board of Trustees shall be held on Tuesday, April 27, 2021 at 6:00 p.m., via Zoom. To connect to the meeting, go to <https://atlantic-edu.zoom.us/j/98003380452>. To connect via phone, dial **1-646-876-9923** and enter meeting ID **980 0338 0452**. Portions of the meeting may be held in executive session if needed.

The proposed AGENDA is subject to revision:

- I. Statement by Board Secretary confirming adequate notice of the meeting
- II. Flag Salute
- III. Roll Call
- IV. Call to order - regular session
- V. Report of the President
 - a. Inside the College – “Technology Plan FY2021-FY2025”
- VI. Comments from the Public on Agenda Items**Resolutions

VII. Consent Resolutions

| Res. No. | Description | Committee |
|-----------|--|-------------------------------|
| Res. #93 | <i>Approve:</i> Regular Session Minutes (March 23, 2021) | |
| Res. #95 | <i>Approve: Appointments - Patricia Hickson</i> , appointed to the position of Security Officer I effective April 28, 2021 at an annual salary of \$31,563; Christine Matos , appointed to the position of Director, High School Initiatives effective June 1, 2021 at an annual salary of \$74,432; Valerie Warren , appointed to the position of Temporary Office Assistant, Financial Aid effective April 28, 2021 at an annual salary of \$31,563. | Personnel & Board Development |
| Res. #95A | <i>Acknowledge:</i> retirement of Barbara Long, Specialist, Nursing and Health Sciences, effective August 1, 2021. | Personnel & Board Development |
| Res. #95B | <i>Approve:</i> Memorandum of Agreement between the Board of Trustees and the Atlantic Cape Community College Organization of Supervisory and Administrative Personnel (ACCOSAP), Supportive Staff Association (SSAACCC), and Teachers, Librarians and Counselors (TLC) to modify the Summer Schedule so that it begins on Monday, May 24, 2021 and ends on August 13, 2021. | Personnel & Board Development |
| Res. #98 | <i>Approve:</i> To grant an honorary Associate in Science degree to Dr. Natasha Corbitt in recognition of her admirable accomplishments and serving as keynote speaker at the Atlantic Cape 2021 Commencement Ceremony. | Personnel & Board Development |
| Res. #99 | <i>Approve:</i> To reaffirm Policy No. 920 <i>Testing & Inspection of Fire and Life Safety Detection and Suppression Systems</i> and Policy No. 926 <i>Stormwater Pollution Prevention</i> with minor revisions. | Personnel & Board Development |

| Res. No. | Description | Committee |
|---------------|---|--|
| Res. #97 | <i>Approve:</i> to enter into a seven (7) year agreement with the County of Atlantic to participate in the Atlantic County Radio Network (ACRN). | Budget, Finance & Audit / Long Range Planning & Capital Projects |
| Res. #55 Rev. | <i>Approve:</i> Bid Exempt 890 Information Technology Infrastructure Upgrades, CARES Act Higher Education Emergency Relief Fund – Institutional Portion (Grant Funded), Continental Resources, Mt. Laurel, NJ, \$479,098.80. | Budget, Finance & Audit |
| Res. #96 | <i>Approve:</i> Bid Exempt 898 Adult Basic Skills, Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant Program, Cape May County Technical School, Cape May Court House, NJ, \$172,213.00, (not to exceed); Bid Exempt 899 “TalkCampus” Mental Health Application (3-year Contract), GEERF / HEERF Funding – Institutional Portion (Grant Funded), TalkLife, Ltd., Marlton, NJ, \$17,550.00; Bid Exempt 900 Receiving Department Delivery Vehicle, Repair & Replacement Fund, DFFLM, LLC., Trading As Ditschman Ford, Flemington, NJ, \$24,089.50; Bid Exempt 901 Engineering Design Services - Cooling Tower and Emergency Generator, Chapter 12, DaVinci Engineering Group, LLC, Woodbury, NJ, \$21,500.00; Bid Exempt 903 Equipment for Atlantic County Radio Network, Repair & Replacement Fund, Tactical Public Safety, West Berlin, NJ 08091, \$96,970.25; Bid Exempt 904 Vaddio Videoconferencing System, HEERF II – CRRSAA – Institutional Portion (Grant Funded), Troxell Communications, Lumberton, NJ, \$126,429.37; Bid Exempt 905 Splash Guards, CRF / HEERF II / GEERF – Institutional Portion (Grant Funded), Affordable Interior Systems, Leominster, MA, In Care of W.S. Goff Company, Inc., Mays Landing, NJ, \$29,064.00; Total \$487,816.12 . | Budget, Finance & Audit |
| Res. #100 | <i>Approve:</i> to apply for and accept the Strengthening Career and Technical Education for the 21st Century Act funds for an amount equal to Atlantic Cape's allocation as determined by the State of New Jersey Department of Education for the fiscal year ending June 30, 2022. | Budget, Finance & Audit |
| Res. #102 | <i>Approve:</i> to apply for a grant from the U.S. Embassy in Brazil and, if awarded, to accept an allocation up to \$20,000 to provide the opportunity for Brazilian students at the Federal Institute of Mato Grosso (IFMT) to attend an Atlantic Cape advanced ESL course remotely in Fall 2021, with the grant to cover students’ tuition, fees and required materials for ESLN 092/100, to help support the mission of the U.S. Embassy by furthering English language education and understanding of American culture. | Budget, Finance & Audit |

| Res. No. | Description | Committee |
|----------------------|---|-------------------------|
| Res. #103 | <i>Approve:</i> to submit an application to the Workforce Innovation and Opportunity Act (WIOA) Title II, Adult Education and Family Literacy – Consolidated Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education (IELCE) Grant Program, submitting a 4-year competitive grant application covering State Fiscal Years 2022, 2023, 2024 and 2025, and, if awarded, to accept a total grant of \$720,556 over the term of July 1, 2021 – June 30, 2022, with Atlantic County services (through Atlantic Cape) to receive \$511,396; Cape May County services (through Cape May County Technical School District) to receive \$184,160; and Atlantic County-Cape May County services (through Literacy Volunteers Association Cape-Atlantic Inc.) to receive \$25,000. | Budget, Finance & Audit |
| Res. #97 (FY20) Rev. | Approve: to accept a \$50,000 planning grant from the New Jersey Department of Community Affairs (NJDCA) Neighborhood Revitalization Tax Credit Program to develop at 10-year plan to revitalize Atlantic City's Inlet Neighborhood (Ward #1). | Budget, Finance & Audit |
| Res. #101 | <i>Approve:</i> consulting services with Rutala Associates, LLC for the development of a 10-year plan to revitalize Atlantic City's Inlet Neighborhood (Ward #1) for \$40,000 funded by the New Jersey Department of Community Affairs (NJDCA) Neighborhood Revitalization Tax Credit Planning Grant. | Budget, Finance & Audit |
| Res. #104 | Executive Session | |

VIII. Budget Report

IX. Regular Resolutions

| Res. No. | Description | Committee |
|-----------|---|-------------------------------|
| Res. #94 | FY21 Financial Statement for nine months ended March 31, 2021. | Budget, Finance & Audit |
| Res. #95C | <i>Approve: Promotions -</i> Gorgianne Giordano , Human Resources Specialist promoted to Human Resources Information Specialist effective April 28, 2021 at a salary of \$50,377; Barbara Kozek , Assistant Director, Adult Basic Education ESL/HSE promoted to Director, Adult Literacy and Integrated Education Programs effective April 28, 2021 at a salary of \$83,696; Sherwood Taylor , Director, Workforce Development promoted to Senior Director, Workforce Development effective April 28, 2021 at a salary of \$96,147; Stacey Zacharoff , Director, Center for Student Success promoted to Senior Director, Center for Student Success effective April 28, 2021 at a salary of \$81,493. | Personnel & Board Development |

X. Committee Reports: Discussion/Questions

- a. P&BD- Cunningham Ruiz Bill

XI. Report of the Atlantic Cape Foundation

- XII. Report of the NJ Council of County Colleges
- XIII. Other Business
- XIV. Comments from the Public
- XV. *Call to order - executive session – discussion of personnel, litigation, anticipated contracts and matters of attorney-client privilege
- XVI. Adjournment

*Matters may be discussed in a trustee session closed to the public

**Formal action may be taken by trustees